

HEALTH & SAFETY FIRST AID POLICY

KINGSTON COMMUNITY CHURCH



FIRST AID POLICY STATEMENT

Kingston Community Church has a responsibility to take “reasonably practicable” steps in providing effective first aid arrangements.

PURPOSE: To ensure safe, consistent and immediate care is taken when first aid may be required in the workplace.

RESPONSIBILITIES:

The Administration Team Health & Safety Representative is responsible for:

- Ensuring appropriate first aid supplies are provided at the Kingston Community Church premises.
- Ensuring that first aid supplies are accessible to workers at the premises.
- Being the designated first aid representative for Kingston Community Church.
- Holding a current and appropriate first aid certificate or other equivalent qualification
- Ensuring a first aid register form and incident and accident register is completed in the event that first aid is rendered

POLICY & GUIDELINES REVIEWED: 1 May 2025

NAME: Ross Fountain

SIGNED: 

POSITION: Chair of Elders

DATE SIGNED: 01.05.2025

DATE FOR NEXT REVIEW: May 2027